



Upper Ferntree Gully Primary School No. 3926

PO Box 7030 Talaskia Road Upper Ferntree Gully 3156

Tel: (03) 9758 1527

upper.ferntree.gully.ps@education.vic.gov.au www.uppergullyps.vic.edu.au

Dear parent/guardian,

Upper Ferntree Gully Primary School is looking forward to another great year of teaching and learning and would like to advise you of Upper Ferntree Gully Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed a *wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Tabitha O'Brien
Principal

Malcolm Pocock
School Council President



Upper Ferntree Gully Primary School No. 3926

PO Box 7030 Talaskia Road Upper Ferntree Gully 3156

Tel: (03) 9758 1527

upper.ferntree.gully.ps@education.vic.gov.au www.uppergullyps.vic.edu.au

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment Classroom paper, cover paper, glue, paint, glitter, copy paper, laminating pouches for certificates/special work & home learning sheets, specialty pens/papers/books, ribbons & other craft items, consumables for cooking such as eggs, flour, milk, baking powder. Photocopying Consumables for English specialty writing papers, pens, laminated alphabet sheets Consumables for Maths craft materials for pattern making, laminated number sheets Consumables for Performing Arts costumes, song sheets, scripts Consumables for Visual Art specialty paints, pens, papers, ribbons, craft items Consumables for Language (Japanese) Japanese Cultural day, craft activities Consumables for Physical Education ribbons, certificates, rewards Consumables for STEM batteries, pipe cleaners, clips Individual Book Pack <i>Items will vary dependent on year level & may include: Exercise books, scrapbooks, pens/pencils/crayons, textas/highlighters, glue sticks, ruler, scissors, sharpener, document wallets/pouches, book boxes, erasers, rulers, folios, targeted handwriting book, diary</i>	 \$40 \$5 \$5 \$10 \$20 \$10 \$10 \$10
Online Subscriptions <ul style="list-style-type: none"> Mathletics Reading Eggs Essential Assessment 	\$50
ICT Devices – provision of devices from the shared classroom sets	\$20
	\$250.00
	Amount



Upper Ferntree Gully Primary School No. 3926

PO Box 7030 Talaskia Road Upper Ferntree Gully 3156

Tel: (03) 9758 1527

upper.ferntree.gully.ps@education.vic.gov.au www.uppergullyps.vic.edu.au

Other Contributions - for non-curriculum items and activities	
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested amount only.	\$35
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. Suggested amount only.	\$35
Total Amount	\$70

Extra-Curricular Items and Activities

Upper Ferntree Gully Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Financial Support for Families

Upper Ferntree Gully Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Andrea Remington

Ph: 03 9758-1527 | Email: andrea.remington@education.vic.gov.au



Upper Ferntree Gully Primary School No. 3926

PO Box 7030 Talaskia Road Upper Ferntree Gully 3156

Tel: (03) 9758 1527

upper.ferntree.gully.ps@education.vic.gov.au www.uppergullyps.vic.edu.au

Category	
Curriculum Contributions	\$ 250.00
Other Contributions	\$ 70.00
Extra-Curricular Items and Activities	User Pays Basis

Payment methods

Upper Ferntree Gully Primary School prefers payments to be made via Compass Pay or direct deposit to our school bank account, Bendigo Bank BSB 633 000 Account number 157357542.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.